



Borlaug-Ruan International Internship Application Checklist

There are five items which must be submitted in order to be considered for the Borlaug-Ruan International Internship. All items should be uploaded in the [application form](#). Applicants are also required to have two recommenders complete this online [Borlaug-Ruan International Internship Recommendation Form](#) by December 8, 2024.

APPLICATION DEADLINE: December 1 at 11:59 pm CST

REQUIREMENTS: It is the responsibility of the applicant to ensure all five of the below items are submitted in order to be eligible for the Borlaug-Ruan International Internship. All materials must be submitted by 11:59 PM CST on December 1, 2024. Recommenders have until December 8, 2024 to submit their form.

ITEMS NEEDED FOR APPLICATION

Resume or Curriculum Vitae - PDF Only

The selection committee and host organizations will see this, so ensure that your resume or CV is updated and includes relevant work experience, school and community involvement, leadership activities, and relevant research/projects. Try to limit your resume to one page.

Writing Sample - PDF or Word Only, one page maximum

Instructions:

Imagine that you are recommending yourself to a host organization. What do you want them to know about you? What skills do you have? What accomplishments? What relevant interests and passions will you share? **In a maximum of one page, persuade the host organization to take you on as an intern by preparing a biography/cover letter.**

Note: Your biography may actually be sent to a host organization, so give this some thought!



Copy of Passport

For student applicants who are U.S. Citizens:

Please submit clear images of the signature and photo page of the student applicant's U.S. passport, which must be valid through February 2026 and have at least two blank visa pages; OR submit an invoice verifying that the applicant's U.S. passport application has officially been submitted to the U.S. Department of State prior to December 1, 2024.

For student applicants who are foreign nationals residing permanently in the U.S.:

Please submit clear images of the signature and photo page of the student applicant's foreign passport and U.S. permanent resident card, both of which must be valid through February 2026 and the passport must have at least two blank visa pages.

For student applicants who are not U.S. Citizens:

Please submit clear images of the signature and photo page of the student applicant's passport, which must be valid through February 2026 and have at least two blank visa pages; OR submit an invoice verifying that the applicant's passport application has officially been submitted to the appropriate ministry prior to December 1, 2024.

Parent / Guardian Consent Form - PDF

Download the [Parent / Guardian Consent form](#). Then print, sign, scan, and upload the completed form in the application. Digital signature is acceptable.

Recommendations

Provide the names and information for two references. One must be a teacher who has had you as a student in class. The other reference can be a teacher, coach, employer, or mentor. A parent or relative can not serve as a reference.

Note: It is your responsibility to request that your two references complete the online Recommendation Form by December 8, 2024 on your behalf.

The form is located at www.worldfoodprize.org/BRInternReference. You must send your references to this link. The World Food Prize Foundation may contact your references to verify the information submitted.



WORLD FOOD PRIZE
FOUNDATION

For more information:

Renee Cooper

Program Manager II, Global Youth Programs & Partnerships

rcooper@worldfoodprize.org