



Borlaug-Ruan International Internship Application Checklist

There are seven sections which must be completed in order to be considered for the Borlaug-Ruan International Internship

DEADLINE: December 15, 2018

REQUIREMENTS: It is the responsibility of the applicant to ensure all seven of the below items are submitted in order to be eligible for the Borlaug-Ruan International Internship. All materials must be submitted by 11:59PM PST on December 15. Application materials need not be submitted all at once. **However, ALL materials must be uploaded in PDF format.**

SECTIONS TO BE COMPLETED

1. Student Information Form

2. Two References

Please provide the name, title, company, and email address for two references. One reference must be a teacher. The other reference can be a teacher, coach or mentor. Neither reference can be a relative or family member. **It is highly recommended that you submit your references early to allow for ample time for your references to complete the form.**

3. Cover Letter

The cover letter should include the following:

- a) An explanation as to why you would like to participate in the Borlaug-Ruan International Internship program.
- b) Why you would be a good candidate.
- c) If there is a particular country/region and research area of interest

4. Resume or Curriculum Vitae

5. Unofficial School Transcript



6. Copy of Passport

a) For student applicants who are U.S. Citizens: Please submit a clear photocopy of the signature and photo page of the student applicant's U.S. passport, which must be valid through December 2018; **OR** submit an invoice verifying that the applicant's **U.S. passport application** has officially been submitted to the U.S. Department of State prior to December 15, 2018.

b) For student applicants who are foreign nationals residing permanently in the U.S: Please submit photocopies of the signature and photo page of the student applicant's foreign passport and U.S. permanent resident card, both of which must be valid through December 2019.



7. Parent/Guardian Consent Form

For more information:

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